**MEETING: 02**

**MEMBERS PRESENT:** Danny Van, Chatchapat Dechathawee, Carl Dietz, Minjin Chou

**MEETING CALLED TO ORDER:** 5:01 PM

**REVIEW**

1. Confirmed documentation/tools (Trello, Git, MS Teams, Google Docs) were in order.
2. Checked everyone had completed their user stories.
3. Reviewed outcomes of email contact to Homy and Lawrence.
4. Went over the status of frontend/backend prototyping.

**INFORMATION/DECISIONS**

1. Cross-checked MJ’s user stories - recommended adding more acceptance criteria.
2. Cross-checked Danny’s user stories - no changes.

2. Cross-checked Carl’s user stories - removed redundant acceptance criteria.

1. Cross-checked North’s user stories - spelling changes, recommended adding more acceptance criteria.

**ACTION ITEMS**

1. Set priorities of user stories
2. Set effort values of user stories

|  |  |  |
| --- | --- | --- |
| **STORY** | **PRIORITY** | **EFFORT** |
| As an admin, I want to be able to add and edit all AGME employee profiles | 5 | **4** |
| As an admin, I want to be able to find, view and sort customer bookings | 9 | **6** |
| As an admin, I want to be able to manage working times and dates for my employees | 3 | **5** |
| As a user, I want to be able to login. | 2 | **3** |
| As a user, I want to edit my user profiles details - password, name, etc | 4 | **4** |
| As an employee, I want to be able to see my assigned hours and services. | 7 | **2** |
| As an employee, I want to be able to provide my availability. | 10 | **2** |
| As a customer, I want to be able to modify my booking profile | 8 | **4** |
| As a customer, I want to be able to change my login credentials | 6 | **4** |
| As a customer, I want to be able to create an account. | 1 | **2** |

1. **Additional Actions**

-MJ, Carl and North will follow up on changes to their user stories recommended during the cross-check.

All team members to prepare for the user story submissions tomorrow.

**NEXT MEETING: 06/08/2020**